

PETITION TO EXCUSE AN EXTENDED FAMILY VACATION (WESTONKA PRIMARY SCHOOL)

Pre-arranged family vacations are limited to a total of five school days during the school year. Vacation in excess of five days during the school year requires the student and parent/guardian to meet with the school attendance committee. If approved, an excused absence will be given to the student – if the absence is not approved an unexcused absence will be given to the student. **Approval is based on: 1) Student grades from the classroom, 2) Attendance absences, 3) Unexcused absences, 4) Tardies and 5) Past Petitions for Absence. This form must be returned to the classroom teacher after all homework is done to receive an approved vacation.**

Minnesota Statute 260A.02 provides that a continuing truant is an elementary student that has three unexcused absences.

Name of Student _____ Petition Dates _____

Parent Signature _____ Student Signature _____

Administration Signature _____ Teacher Signature _____

- _____ Parent has advised teacher of absence
- _____ Parent contacts Mr. Moch. Number of vacation days are recorded: ___ Vacations Days
- _____ Teacher completes homework section and gives form and homework to the student.
- _____ A meeting is scheduled with the Mr. Moch and/or the Attendance Committee
- _____ Excused absence **is** / **is not** granted. Reason:

- _____ Homework is turned in immediately when the child returns to school. If homework is not completed, the absences will be unexcused. Teacher is responsible for giving form to Mrs. Miller.

HOMEWORK (Completed by the time the student returns to school)